

CAROLINE CLAY - Artist, Director, Producer

CarolineClay1@hotmail.com

606-547-5103



EDUCATION

Bachelor's Degree - Morehead State University

DOUBLE MAJOR:

Communications

Theatre

Spanish Minor

(Graduated with Honors - Magna cum laude)

WORK HISTORY AND REFERENCES

Director - Portsmouth Area Children's Theatre

In charge of creative production, instruction, coordinating budgets, creating and editing promotional material, creating schedules, communicating directly with students, parents, and designers

Bailey Jane Hartlage (Executive Director): 740-727-0698, bhartlage@paac4kids.org

Administrative Assistant - County Attorney's Office

Duties include handling confidential information, creating schedules, responding to calls and emails, directing inquiries to appropriate person, organizing special events

Mike Wilson (Greenup County Attorney): 606-473-7855, mcwkk@yahoo.com

Producer and Talent - What's Up MSU TV

Produced and coordinated a 30 min television program for Morehead State University that aired once a week. Duties included occasionally hosting the show, talent acquisition, creative development with the show's director and co-producers

Chad Hedrick (What's Up Director): 606-923-3092

Special Skills

- Proficient in Spanish
- Public Speaking
- Team Player
- Film & TV Experience
- Painter
- Media Literate and Social Media Literate
- Visual Arts AND Performing Arts Background
- Proficient in all Microsoft Apps
- Maintaining Professional Relationships
- Great working with children
- Organized
- Always Early
- Content Creation
- Valid US Driver's License
- Juggling! :)